

<b>ADMIN. USE ONLY</b>
<b>LOGIN:</b>
<b>PASSWORD:</b>

**LEVEL PURCHASED:**

- Individual Level (1 job posting for 1 month: \$175)
- 3 Job Pack (3 job postings, 1 month each: \$350)
- Level 3 (up to 3 concurrent job postings: \$1,250 annual fee)
- Level 2 (up to 10 concurrent job postings: \$3,000 annual fee)
- Level 1 (unlimited job postings: \$5,000 annual fee)

**START DATE OF SERVICE:** \_\_\_\_/\_\_\_\_/\_\_\_\_**COMPANY NAME:** \_\_\_\_\_**ADDRESS:** \_\_\_\_\_**CITY/STATE/ZIP:** \_\_\_\_\_**CONTACT PERSON** (responsible for updating information on Berkshirejobs.com): \_\_\_\_\_**TITLE:** \_\_\_\_\_**PHONE NUMBER:** \_\_\_\_\_ **FAX:** \_\_\_\_\_**CONTACT EMAIL** (person receiving resumes/applicant's email): \_\_\_\_\_**COMPANY WEBSITE - URL** (example: www.boxcarmedia.com): \_\_\_\_\_**PAYMENT OPTIONS****CREDIT CARD** - Immediate activation (*check one*) —  MC  VISA  AMEX  Discover**CREDIT CARD #** \_\_\_\_\_ **EXP. DATE** \_\_\_\_\_**NAME ON CARD** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_ **Pay by Check** (*activation upon receipt of check*)**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_**PLEASE FAX OR MAIL A COPY OF THIS COMPLETED SERVICE AGREEMENT TO:**

Boxcar Media, LLC  
102 Main Street  
North Adams, MA 01247  
Fax Number: (413) 473-8799

Your business will be billed for the amount due determined by the level of participation you have chosen above. *New accounts will be contacted with a Login and Password to access Berkshirejobs.com upon receipt of payment.*

**Thank You!***Need more information? Contact us at [info@berkshirejobs.com](mailto:info@berkshirejobs.com) or 413-663-3384.*